

2026 Suffolk Foundation Grant Application

Deadline: October 15, 2026 at 05:00 PM EDT

DESCRIPTION

The Suffolk Foundation's Community Impact Grants Program supports nonprofit, charitable organizations working to benefit Suffolk and Western Tidewater. We fund a broad range of local projects, including (but not limited to) health, education, arts and culture, historical programs, human needs and services, environmental and animal welfare, and youth and senior programs.

Please note that this application also serves as the application form for the Community Action Coalition of Virginia (CACOV) Grants Program. All applications submitted through this form will be reviewed by both the Suffolk Foundation board for our Community Impact Grants, as well as by the CACOV committee for CACOV Grants.

Please also note that we may share your application with other donor-advised funds (and similar) within the Suffolk Foundation. By completing and submitting this application, your organization is giving consent to our sharing your application with other donors and partners to our foundation.

NEW IN 2026: Please note that this application will close automatically and precisely at 5:00 pm on October 15. Unfortunately we do not have the ability to accept applications after 5:00 pm.

REQUIREMENTS

Click on the green "apply" button below to start your application. You can also click on the blue "preview" link to get a sneak peak at the application before starting. However, please note that the "preview" will show you all possible questions in the application, when in reality, many questions are conditional and appear (or disappear) based on your answers to earlier questions (e.g., the "prior year grants" page only appears if you are a past grantee).

If you did not apply to us last year or the year prior, you'll probably need to create a new account in our system. This allows you to save your application as you go, come back to it later to continue working, and use it next year if you decide to apply again. **IMPORTANT: When you create your account, we strongly advise that you create a general account for your organization, using your organization's name for the first and last names, and a general organization email address (e.g., admin@yourorganization.org), as opposed to an individual person's email address.** This will better allow other people in your organization to access

the application, now and later.

If your organization did apply for a grant in 2025 or 2024, we recommend you log into the system using your organization's existing account. This will save you time by allowing you to use the nonprofit profile that was already created. This will also allow you to review prior applications (by clicking the "My Applications" link on the top right corner of the page after you log in).

Preview

You have already created one or more applications for this program. Would you like to create a new (additional) application for this program, or go to your current application(s)?

Create a new application

Continue existing application (/my-applications)



Organization Information

Organization Name *

Legal Name (if different from above)

Employer Identification Number (EIN) *

IRS 501(c)(3) Determination Letter *

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Mailing Address: Line 1 *

Mailing Address: Line 2

Mailing Address: City *

Mailing Address: State *

Mailing Address: ZIP Code *

Phone Number *

Website Address

CEO Information

Name of CEO or Executive Director *

Email Address for CEO or Executive Director *

Phone Number for CEO or Executive Director *

Grant Contact Information

The grant contact person is the same person as our CEO/Executive Director (listed above).

☐ Yes

Name and Title of Contact Person for this Grant *

Email Address of Contact Person for this Grant *

Phone Number for Contact Person for this Grant *

Organization Overview

Please provide a brief description of your organization, including your mission statement, the needs you address, the population you serve, your programs, and your personnel resources (staff and volunteer). *

Is your organization headquartered in Suffolk, Franklin, Southampton County, or Isle of Wight County? *

- ☐ Yes
☐ No
☐ It's complicated

Even if you have an office and/or facility in Suffolk or Western Tidewater, answer "no" here if your organization's main office and/or facility is outside Suffolk, Franklin, Southampton County, or Isle of Wight County.

Please describe your organization's physical presence in Suffolk, Franklin, Southampton County, and/or Isle of Wight County. Do you have an office or facility in the area, or programs that operate in the area? Also, do you have board members from the area? *

Prior Year Grants

Did your organization receive a Community Impact Grant and/or a Community Action Coalition of Virginia (CACOV) Grant from the Suffolk Foundation last year? *

- ☐ Yes
☐ No

What was the amount of the Community Impact Grant? *

\$

What was the amount of the Community Action Coalition of Virginia (CACOV) Grant? *

\$

What was the purpose of the grant(s) you received? *

- ☐ General Operating Grant
☐ Location- or Site-Specific Operating Grant
☐ Project or Line-Item Grant

If you're not sure how to categorize your grant from last year, please contact our staff.

Briefly, please specify the purpose of the grant(s). *

For example, was the grant for classroom supplies, a Suffolk facility, playground equipment, etc.?

Short Grant Report

Briefly, please give us an update on your organization and your main projects and accomplishments over the past 12 months. If your grant(s) last year were for a specific project, please highlight that project. Were you able to achieve the goals you described in your grant application? Please comment on any new opportunities or challenges your organization faced over the past year. *

Grant Report

Please give us an update on your organization and your main projects and accomplishments over the past 12 months. Please restate the goals presented in your application(s) last year, and discuss how you made progress toward those intended outcomes. *

Did you encounter any internal or external challenges or opportunities? Was your program implemented as planned? If not, please explain any deviations from the original proposal. *

Please share a story that you think best represents the impact of last year's grant(s), including client testimonials, if appropriate. *

In our grant agreement, we ask all of our grantees to announce our grant publicly and acknowledge the Suffolk Foundation as grantmaker in any communications concerning the project. Please share whether and how you publicized the grant and acknowledged the Suffolk Foundation as a supporter of your project or organization. *

Grant Expenditure

Please tell us how the grant funds were spent, and whether all our grant funds have now been expended. Were you able to raise all of the other funds you needed to implement your project? *

Grant Photos

Although not a required part of your grant report, we'd like to request your help promoting your grant(s) from last year. Please upload 1-3 photographs that we can use to promote your organization to the donors of the Suffolk Foundation. This can be photography of your activities, your facility, your team, and/or your beneficiaries--anything that tells the story of your mission. We will include these photographs in a slideshow at our Fall Forum, on our website, on our Facebook page, and in our annual report.

Photograph 1

Select File Choose File No file selected

Maximum File Size: 10MB , Accepted file types: .jpg, .gif, .tiff, .bmp, .jpeg, .tif

No file attached

Photograph 1: Permission Confirmation

Do you have the photographer's permission to share the photo with us for the Suffolk Foundation's use, along with permissions from all persons pictured in the photo?

- ☐ Yes
☐ No
☐ I'm not
sure

Photograph 1: Caption

Please provide a caption for this photograph, including what it depicts, and how we should credit the photograph (e.g., photographer's name).

Photograph 2

Select File No file selected

Maximum File Size: 10MB , Accepted file types: .jpg, .gif, .tiff, .bmp, .jpeg, .tif

No file attached

Photograph 2: Permission Confirmation

Do you have the photographer's permission to share the photo with us for the Suffolk Foundation's use, along with permissions from all persons pictured in the photo?

- ☐ Yes
☐ No
☐ I'm not
sure

Photograph 2: Caption

Please provide a caption for this photograph, including what it depicts, and how we should credit the photograph (e.g., photographer's name).

Photograph 3

Select File No file selected

Maximum File Size: 10MB , Accepted file types: .jpg, .gif, .tiff, .bmp, .jpeg, .tif

No file attached

Photograph 3: Permission Confirmation

Do you have the photographer's permission to share the photo with us for the Suffolk Foundation's use, along with permissions from all persons pictured in the photo?

- ☐ Yes
☐ No
☐ I'm not
sure

Photograph 3: Caption

Please provide a caption for this photograph, including what it depicts, and how we should credit the photograph (e.g., photographer's name).

You have indicated that you do not or may not have permission from the photographer to share the photo with the Suffolk Foundation for our use, and/or permission from all persons pictured in the photo. Unfortunately that means that we cannot use the photo. Please delete the photo and do not include it with your report.

Grant Request

Hint: If you are past applicant, you can review (and even copy language from) your past applications. Click on "My Applications" near the top-right corner of the page to see all your applications in our system--started and submitted. (You may want to right-click the link and open it in a new tab or window, so that you don't lose your place in this application.)

Grant Request Summary

What type of grant are you requesting? *

- ☐ General Operating Grant
- ☐ Location- or Site-Specific Operating Grant
- ☐ Project or Line-Item Grant

Please contact our staff if you are unsure how to answer.

General operating grants are only available to organizations headquartered in, and exclusively serving, Suffolk, Franklin, Isle of Wight County, or Southampton County. Based on how you described your organization in your profile, your nonprofit is not eligible for a general operating grant. You may be eligible to apply for an operating grant for a specific facility or office if it is located in our service area. Please contact our staff if you have questions.

Request Amount *

\$

Total Annual Operating Budget *

\$

Total Project Budget *

\$

If you're requesting a location or site-specific operating grant, the number to enter here should be the total annual operating budget for that location or site.

Operating Request

Please tell us about your organization's plans for the coming year. What are your goals, objectives, activities, and timeline? How will you define and evaluate your success? *

What is the total number of Suffolk and/or Western Tidewater residents you anticipate serving through your organization next year? *

SAMPLE APPLICATION --- FOR PREVIEW ONLY

Project Description

Brief Project Summary

*Please provide a short statement (1-3 sentences) that could stand alone to summarize the purpose of your request. Specifically, what would this grant allow your organization to do?**

Please use this space to provide a statement that could stand alone to summarize the purpose of your request.

Max Number of Words: 50

Please tell us more about the project or purpose for which you are seeking funds. What are the needs you are addressing, and what is the population you are aiming to serve? What are your goals, objectives, activities, and timeline? Describe any partnerships involved. Finally, how will you define and evaluate your success? *

What is the total number of Suffolk and/or Western Tidewater residents you anticipate serving through this project next year? *

Project Budget

Project Budget *

Select File

Choose File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

In your project budget, please show anticipated expenses and revenues for your project. Be sure to include the amount you are requesting from the Suffolk Foundation.

Project Budget Narrative

Please describe how this grant funding would be used. You may also use this space to provide any additional explanation, if needed, of other line items from your project budget that may need clarification. *

Attachments

Current Balance Sheet *

Select File

Choose File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Your balance sheet (i.e., statement of financial position) does not need to be audited. Your balance sheet does need to be fairly current (i.e., within the past three months).

If you are a regional organization requesting funds for a facility or office in Suffolk or Western Tidewater, please provide the budget and revenue/expense statement for just your facility/program in Suffolk/Western Tidewater (as opposed to the budget and revenue/expense statement for your entire organization). This may be different from the financials you have provided in the past. Contact our staff if you have questions.

Current Operating Budget *

Select File

Choose File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Most Recent Revenue and Expense Statement *

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Your revenue/expense statement (i.e., activity statement, income statement, or profit/loss statement) does not need to be audited. It does need to be fairly current (i.e., within the past three months).

Most Recent 990 *

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

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Please ensure that your 990 is not password-protected.

If your organization files the 990-N (e-postcard) instead of a full 990, please upload the confirmation of 990-N submittal from your most recent tax year.

Board & Staff Listing

Please provide the names, affiliations, and **city/county of residence** of your current directors and/or trustees, along with the names and titles of your leadership staff, especially the staff who will be working on the project for this grant.*

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Other Attachments: 1

OPTIONAL: If you have other documents you'd like to attach to supplement your proposal, you may do so here. This could include a brochure, case statement, or letter of support from a partner organization.

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Other Attachments: 2

OPTIONAL: If you have other documents you'd like to attach to supplement your proposal, you may do so here. This could include a brochure, case statement, or letter of support from a partner organization.

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Other Attachments: 3

OPTIONAL: If you have other documents you'd like to attach to supplement your proposal, you may do so here. This could include a brochure, case statement, or letter of support from a partner organization.

Select File

No file selected

Maximum File Size: 10MB , Accepted file types:

.pdf

No file attached

Signature

Please let us know approximately how long it took you to complete our report. *

What is your level of experience with grant-writing and grant reporting? *

- ☐ Very experienced
- ☐ Some experience
- ☐ Very little experience
- ☐ This was my first

Do you certify that the executive director or CEO has approved the submittal of this grant request, and that all information provided is accurate to the best of your knowledge. Do you give us permission to share your application with CACOV, with our donor-advised funds (and similar), and with other donors and partners of the Suffolk Foundation? If so, please enter your name below. *

When you are ready to complete your application, press the green "submit" button below. But before you do, we highly recommend you print and/or save your application as a PDF for your records. Please note that you will not be able to view or print your application during our review period (October 16 through mid-December).